**NORTHEAST DELTA HUMAN SERVICES AUTHORITY**

**AGENDA JANUARY 14TH 2014 6 PM**

**OUACHITA PARISH HEALTH CENTER 1650 DESIARD ST.**

**COMMUNITY MEETING ROOM**

Call to Order / Roll Call / Quorum / Prayer

Recognition of Guests

Adopt Agenda / Adopt Minutes of December 10th, 2013

Public Comment:

**Items for Discussion**:

**Financial Condition and Activities**: *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures.*

Accordingly, the ED shall not:

1. Use any Non-Appropriated Funds in a manner that does not comply with Non-Appropriated Funds Policy

2. Fail to maintain integrity in expenditures of categorical funding services.

3. Acquire, encumber, or dispose of real property in violation of state and federal law.

4. Fail to aggressively pursue receivables after a reasonable grace period.

5. Fail to provide the board with a monthly financial report that includes at a minimum, expenditures and revenues year to date.

*The board monitors this by reviewing the Budget Report, i.e. Revenues/Expenditures*

# Financial Planning and budgeting:

*Financial planning for any fiscal year or the remaining part of any fiscal year shall not deviate materially from the board’s Ends priorities, risk fiscal jeopardy, or fail to be derived from a multiyear plan.*

Accordingly, the ED shall not allow budgeting which:

1. Contains too little information to enable credible projection or revenues and expenses, separation of capital and operational items, cash flow, and disclosure of planning assumptions.

1. Plans the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period.
2. Provides less for board development, training and monitoring during the year than is annually set forth by the Board and is in compliance with the Cost of Governance policy and the operational plan.

# Strategic Priorities: Initiatives Prioritized by the Executive Director and Governance Board on Current Year’s Needs and Strategic Plan. : The list of the Strategic Priorities is found on page 29 of the Manual. This provides an overview of the expectations of the ED “based on current year’s needs and Strategic Plan”. See new business below.

**Old Business**

1. Orientation of Board Members.
2. Status of Forum preparation

**New Business**

1. Presentation of slate of officers recommended by committee and nominations by the board members, if any.
2. Election of officers
3. Strategic Priorities (MEANS) Policy for 2015.

*Last year’s priorities were discussed in previous meetings. A committee was formed to recommend to the board the priorities for the current year. A decision was made at the last meeting to have this final report due to the board in February rather than this month.*

This is on agenda in the event the committee is prepared to provide a preliminary report. If not, we will address in our February meeting.

1. Discussion re: term limits/reappointment to board and review of appointment dates of all board members.

Next Meeting February 11, 2014, 6 PM

Adjournment